

Studio Information and Policies

Below is entirely too much information about our studio and policies, but if you have the courage and fortitude to read through it, you will be well prepared for the dance year ahead. Of course, we are always available to review our studio policies with you, and answer any questions or concerns you might have. Find out how to contact us below:

Keep In Touch

- Read our email newsletters providing studio news and updates regarding performances and other studio events.
- Visit our website at www.washingtonschoolofdance.com Our website has lots of great information about our mission, our classes, our staff and more! The announcements section on the home page is regularly updated with news you can use, and all studio handouts are also published online for your convenience.
- Get to know your instructor and front desk staff. WSD instructors are there for you, and our front desk staff are helpful and knowledgeable. Office hours are published on our website and you can always leave us a voice mail at 425-481-7899, or email frontdesk@washingtonschoolofdance.com
- Get to know your artistic director. Amanda Klinke Hernandez is the studio owner and director, and welcomes your questions and concerns. To reach Amanda, call the studio at 425-481-7899 or email info@washingtonschoolofdance.com

Attendance

Regular class attendance is crucial to a student's progress. If you miss a class, it can be made up in the appropriate alternate class. There will be no refunds for missed classes. Please notify the studio of an expected absence.

Punctuality

Late arrivals are disruptive to the classroom environment, and students who warm-up improperly can risk injury. Please arrive on time and ready to dance. Students who arrive too late to safely participate may be asked to observe class.

Class Attire

Students must be dressed appropriately for the classroom or they will not be permitted to take class. Please familiarize yourself with our class attire requirements and let us know if you have any questions.

Observation

WSD offers scheduled Parent Observation approximately every six weeks during the regular school year. Parents are invited to attend class with their students to observe their progress and achievement. Please check the calendar for upcoming dates. If you would like to observe a class outside of schedule Parent Observation, please contact the studio so we can make arrangements to accommodate you.

Closures

Any closure due to bad weather will be announced on our outgoing voice message as well as posted on the front page of our website. An email notice will be sent to affected families as well. Classes that must be cancelled due to inclement weather will be rescheduled later in the season. Please see our calendar for regularly scheduled school holidays and events.

Schedule Changes and Withdrawals

While most of our families will stay with us through the school year, occasionally a family will need to alter their dance schedule or withdraw completely from our programs. If you need to move to another class, please contact us so we can work towards accommodating your schedule. If another class is not an option, WSD requires 30 days written notice of any withdrawals, and families will be responsible for any installment tuition due during that time. Semester tuition is non-refundable.

Semester II Enrollment

Our dance school year is divided into two semesters. Dancers enrolled in Semester I classes are automatically enrolled in the same schedule for Semester II unless we receive notice of a withdrawal or a schedule change. WSD classes fill very quickly, and we want to make sure that our students can continue with their preferred classes throughout the school year.

You did it! Thank you for reading through this policy information and thank you for being a part of WSD!

